



CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Mayor and Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: January 7, 2010

1st Annual Holiday Parade of Homes:

A Deltona home located at 2425 Howland Blvd. has been selected as the winner for the "*1st Annual Deltona Holiday Parade of Homes*" contest. Congratulations to homeowners: Connie Bush and Bob Vincent. An award presentation will be included as part of the January 18th City Commission meeting, whereby the homeowners will receive an Award Plaque from the City and a gift certificate from Anderson's Ace Hardware.

New Employees – City Manager's Office:

I am pleased to introduce the two (2) newest members of the City Manager's Office, our new Grants Coordinator and Business Development Administrator.

Grants Coordinator – **Cheryl Atkins** comes to us from having worked in the field of grant writing/administration in both Islamorada, FL and Akron, Ohio. Cheryl will be responsible for monitoring reporting compliance with regulatory/funding agencies for all existing City grants, searching for new grant opportunities and assisting departments in applying for new grants. Cheryl has a Bachelor's Degree in Accounting and a Master's Degree in Public Administration from the University of Akron. Cheryl began employment with us on December 20th and she is now a Deltona resident. Welcome Cheryl!

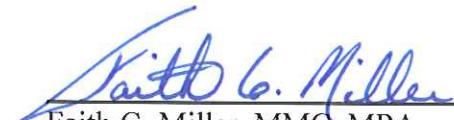
Business Development Administrator – **Jerald "Jerry" Mayes** has 30 years of experience in "relationship-based business development". His concentration has been in the Florida marketplace, but he has multi-state experience. Jerry was the former Vice President and Business Development Officer for Florida First Capital Finance Corporation and has significant experience working with SBA 504 loans for small businesses. He has a Bachelor's Degree from Methodist University, Fayetteville, NC.

He is a member of the Florida Economic Development Council, the Steering Committee Chair for the Small Business Resource Network, the Daytona Beach/Halifax Area Chamber of Commerce and the Metro Orlando Economic Development Council. Jerry is also a Deltona resident and will start employment with the City on Monday, January 10th. Welcome Jerry!

Attached as Exhibit A are the current Goals, Functions and Outcomes for the Business Development Administrator position.

Ongoing/Upcoming Events:

- **Farmer's Market** – Begins again this Saturday, 1649 Providence Blvd., 8:00 a.m. – Noon.
- **MLK Celebration Weekend:**
 - Saturday, January 15th, 9:00 – 11:00 a.m., Breakfast Celebration, New Hope Baptist Church, 2855 Lake Helen Osteen Road;
 - Saturday, January 15th, Noon – MLK Street Dedication, Howland Crossings & Dr. Martin Luther King Blvd.;
 - Sunday, January 16th, 4:00 – 6:00 p.m., Gospel Program, Deltona Amphitheater;
 - Monday, January 17th, 12:00 – 5:00 p.m., Festival, Dewey O. Boster Sports Complex
- **City Administrative Offices Closed** – Monday, January 17th for Martin Luther King, Jr. Day


Faith G. Miller, MMC, MPA
City Manager

Business Development Administrator

Goals, Functions and Outcomes (eff. 1/5/11)

City Goals

To help advance sustainable economic growth in Deltona for the purpose of achieving a more balanced residential-to-nonresidential tax base, provide more job opportunities with higher wages and improve the overall quality of life for our citizens

Targeted Functions of Position

- Retain existing business base
- Attract new targeted business investments
- Improve the efficiency of on-going development activity
- Advance the City's influence in regional economic growth decision making
- Conduct regular meetings with policy makers to achieve unified expectations and results

Targeted Outcomes of Position

Targeted outcomes for this position due by July 1, 2011:

- Become familiar with the range of policies, processes, programs and regulations that pertain to land use and economic development and capital improvement
- Organize relevant demographic, economic and market trends to create a data base useful to internal and external stakeholders
- Provide visual information (i.e. maps, graphics) and a supporting database that identify marketable land for development and redevelopment

- Analyze the City's economic growth strengths, weaknesses, opportunities and constraints and provide City Commission biannual reports
- Contact and build relationships with business associations, public agencies, and others involved in promoting local and regional economic growth strategies
- Update the City's economic development webpage
- Working with the local Chamber of Commerce and others, establish an effective communication channel between local businesses and city hall
- Ensure that all City departments recognize the importance of their role in promoting economic growth

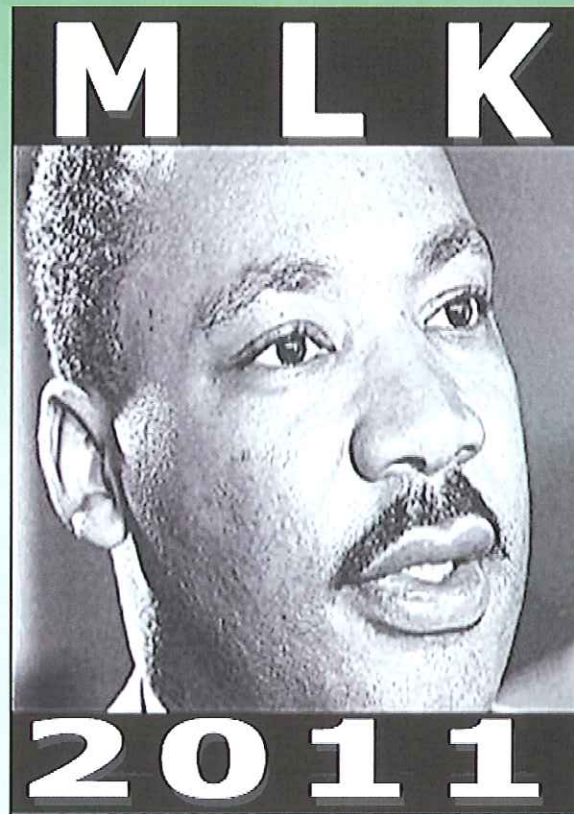
Targeted outcomes for this position due by October 1, 2011

- Prepare a economic growth marketing plan for the City

Targeted outcomes for this position due by January 1, 2012

- Review and update the City's '5-Year Strategic Economic Development Plan'
- Provide the City Commission the first biannual report on the state of economic development that outlines achievements in 2011 and an action plan for 2012
- Assist a developer in the construction start of a project

The Deltona Dream Keepers Presents the 5th Annual Event



Celebrating the Dream of Dr. Martin Luther King

<p>Saturday January 15, 2011 9:00 am—11:00am</p> <p>Breakfast Celebration</p> <p>New Hope Baptist Church 2855 Lake Helen Osteen Rd Deltona, FL 32738</p> <p>Followed by MLK Street Dedication Noon @ Howland Crossings & Dr. Martin Luther King Jr. Blvd</p>	<p>Sunday January 16, 2011 4:00 – 6:00 PM</p> <p>Gospel Program</p> <p>Deltona Amphitheater 2150 Eustace Avenue Deltona, FL 32738</p> <p>Followed by candlelight vigil</p>	<p>Monday January 17, 2011 12:00 – 5:00 PM</p> <p>Festival</p> <p>Dewey O. Boster Park 1190 Saxon Blvd Deltona</p> <p>FOOD CRAFTS ART Performing: Then2Now Frankie V & his Big Band The Heart Beat Boys</p>
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www.KingDreamKeepers.org

Event Coordinated by the Deltona Dream Keepers Committee

Email: DeltonaDreamKeepers@cfl.rr.com

Call Hank Hankerson (407) 416-4425 or Mike Williams (386) 804-6136

Breakfast Tickets - \$10

T-shirts - \$10



CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Mayor and Commission
From: Faith G. Miller, City Manager *fgm*
Subject: Weekly Courtesy Report
Date: January 7, 2011

CITY MANAGER'S OFFICE:

COMMUNICATION:

- Broadcast the Jan. 3 Commission Meeting.
- Completed and mailed the Spanish version of the Jan/Feb/March City Newsletter.
- Updating newsletters on the Web site.
- Creating promotional items/forms for Survivor Challenge.
- Working with Finance Department on Fixed Assets project.
- Working on City Charter (booklet form) for City Clerk's Office.
- Concluded Holiday Parade of Homes contest, and contacted winners
- Updated DTV schedule for week of Jan. 9th
- Finished production of "Then2Now Music Concert" and added to DTV weekly schedule
- Added programming to broadcast computer for upcoming DTV schedule
- Started pre-production on two video projects- 1) Viet Nam Wall Dedication, and 2) Generic Version- Deltona's City Celebrations: Eggstravaganza, 4th of July, and Spooktacular

Media Relations

- Had lunch with outgoing Volusia County Sheriff's Office PIO, Brandon Haught, and various members of the media representing the *Orlando Sentinel*, *Daytona Beach News-Journal*, Central Florida News 13 and Channel 9.
- Answered questions re: Thornby Park and Comm. Zischkau items, for Jason Allen/WFTV
- Provided info re: Deltona Water and waste water treat plant for Al Everson/Beacon
- Provided info re: Thornby Park for Mark Harper/News Journal
- Provided records for CA Memos released to the public, to Mark Harper/News Journal and Jason Allen/WFTV
- Provided info re: Thornby Park for Claire Metz/WESH

Press Releases ~

- DeltonaTV NY programming
- DeltonaTV Christmas programming
- Holiday House winner
- Public Market resumes after holidays

BUILDING & ZONING DEPARTMENT: Week of 12/24/10 thru 12/31/10.

• Building Permits issued for the week	30
• Valuation of work permitted for the week	\$4,822,046.00
• Inspections completed for the week	88
• Total Permits issued for Fiscal Year 10/11	708

- Valuation of work permitted for the year 10/11 **\$9,700,350.25**
- Solar Rebates Processed this week: **2**
- Total Solar Rebates processed since 2/1/10: **76**

Permits Issued 12/24/10 – 12/31/10:

AC Change Out	16
Electrical	1
Fence	1
Interior Repair	1
Pool Enclosure	1
Pool In Ground	1
Reroof	2
Screen Enclosure	1
Solar Panel Install	1
Water Heater Replacement	4
Window Replacement	1
Total	30

CITY CLERK'S OFFICE: Week of 12/26/10 – 12/31/10.

Department Staff:

- 2nd Floor HR/CC Walk-In Customers: 70
- 2nd Floor calls Answered: 22
- Packages Picked Up: 0
- Packages Received: 28
- A/P Invoices Opened: 111
- Newspapers: 16 (8 hours)
- Public Records Requests Received: 4
- Public Record Request Amount Rec'd: \$4.40
- Documents imaged, pages: 781

ENFORCEMENT SERVICES DEPARTMENT:

- Responded to 187 requests for services this week.
- Animals impounded at the humane societies: 34.
- Citation warnings issued: 11.
- Courtesy notices: 60.
- Abatement notices: 6.
- Citations issued: 2
- Code Enforcement telephone calls: 60.
- Solid Waste calls: 59.
- Citizen walk in requests for Code Enforcement assistance: 9.
- Citizen walk in requests for Solid Waste assistance: 1.
- Properties requiring grass to be cut by contractors: 0 at a cost of \$0.00.

- 10 certified mailings were sent out at a cost of \$55.40.
- Money collected for Animal tags, liens and return to owners: \$0.00.
- Foreclosures last week:

Deltona	28
Volusia County	42
Total	70

FINANCE DEPARTMENT:

- Working on public records request for Biddle & Assoc. information.
- Preparing for visit from auditors for FYE 10 year-end reporting.
- Working with HR to develop/implement comp time policy.
- Training new Payroll Administrator.
- Performed physical inventory of assets on Commission, City Manager and Enforcement Services Departments.
- Attended pre-construction meeting with Olsen Construction for Renovations at Social Services Building
- Working on contracts/renewals/insurance.
- Processing December credit cards.
- Continued work on Fixed Assets.

Accounts Payable Section:

Check Run Date:	12/10/2010	
Checks Processed	288	\$ 982,129.09
Invoices Processed:		
Carol	419	794,340.72
Julia/Jacque	157	179,651.25
UB Refunds	137	8,137.12
	713	\$ 982,129.09
Check Run Date:	12/27/2010	
Checks Processed	257	\$ 1,352,162.07
Invoices Processed:		
Carol	253	838,720.90
Julia/Jacque	133	505,163.69
UB Refunds	138	8,277.48
	524	\$ 1,352,162.07

Payroll Section	
Check Run Date:	12/9/2010
Total Employees	309
Time Sheets Processed	618
Checks Processed	22
Direct Deposits Processed	298
Total Payroll including benefits	\$ 698,348.16
Miscellaneous:	
Flexible Spending Reimbursements	37
Check Run Date:	12/22/2010
Total Employees	308
Time Sheets Processed	616
Checks Processed	21
Direct Deposits Processed	298
Total Payroll including benefits	\$ 690,413.06
Miscellaneous:	
Flexible Spending Reimbursements	33

Dec-10	ACTIVITY	COUNT
December 1-31, 2010		
Local Business Tax		
Renewals		294
Residential Rentals		168
New Residential		4
New Residential Rentals		15
New Commercial		3
Non-Profits		0
Exempt/Issued		0
Walk-Ins		37
Nov Penalty Invoices Mailed		0
Dec Fire Inspection Invoices		91
Business Tax Revenue Collected		\$ 7,653.50
Fire Inspections Revenue Collected		\$ 1,515.00

FIRE DEPARTMENT:

- Progress continues with Station 65. In the past few weeks, crews have installed the roof trusses and the decking for the roof, Second floor has been poured, interior partitions and HVAC systems are being installed this week on the first and second floors. Fire Sprinkler system is underway and electrical and plumbing rough-ins continue.

Information, Communications & Education:

- Completed Emergency Medical Dispatch Instructor Re-certification
- Completed classroom/computer portion of ACLS
- The new tower at Deltona PW, scheduled to be activated on the 17th was postponed and will be activated late in the afternoon on Thursday the 6th. It is a seamless conversion that will enhance our 800Mhz user service.

Fire Loss:

- This week we had the pre-construction meeting for VCSO building.
- Even with the small amount of rain, brush fire conditions continue to worsen, however no significant holiday related fires occurred.
- With the addition of the new fire/ building inspector we have been able to once again start providing juvenile fire setter programs. This week we serviced 3 children.

HUMAN RESOURCES:

- Performance Evaluations processed: 8
- Deltona JOBS Program Folders: 1st Floor lobby- (10) added, 2nd FL Lobby (10) added; (To date 1/6/11) total # of Deltona JOBS Program folders taken – (856)
- Applications Received: (5) City Information Desk Volunteer.
- Background check: Business Development Administrator
- New Hire Orientations (2): Payroll Administrator and Utility Systems Technician.
- Met with several department directors, City Manager, Deputy City Manager, and City Attorney regarding personnel issues and coordination of personnel actions.
- FMLA requests – 1
- Conducted Wellness meeting to discuss start of Survivor Fitness Challenge.

PARKS AND RECREATION DEPARTMENT: Week of 01/07/11

Administration:

- Farmers Market Closed through January 1st. Reopening January 8th.
- Met with B&L Investments, Inc. to finalize the scope of work for sealing and painting City Hall.
- Met with Margaret Hodge, Volusia County Forever ECHO Manager, to discuss Thornby Park ECHO Signage.
- Met with Olsen Commercial Construction and Hanson, Inc. to discuss construction at the old Social Services building.
- Met with Southern Building Services to conduct a punch list walk through at the Thornby Park property.
- Prepared workshop materials for the January 11th Commission Workshop.

Facility Use Permits include:

- Deltona Community Center – 2 permits issued. Weekly attendance – 688.
- Harris M. Saxon Community Center – 1 permit issued. Weekly attendance – 165.
- Wes Crile Park – 16 permits issued. Weekly attendance – 924.
- Skate Park – 8 new passes. Weekly attendance – 473.

Special Events/Programs:

- Dewey Boster Sports Complex:
 - Deltona Youth Soccer winter tournament is scheduled for January 29th & 30th.
- Harris M. Saxon Community Center:
 - Zumba dance classes have resumed.
 - Boys and Girls Club After-School program has resumed.
- Wes Crile Park:
 - Little Linksters Golf session will start in late January or early February 2011.
 - Youth Flag Football will resume in March 2011.

City Leagues Currently Underway:

- Polar Bear league is scheduled to begin mid January 2011.

Partner Leagues Currently Underway:

- FBVA Winter season starts on January 8th.
- Adult 6V6 soccer has begun.
- West Volusia Youth Baseball registration for spring has begun.

Parks Maintenance:

- Campbell Park – Checked park for damage over holiday weekend.
- Deltona Community Center – Picked up tree debris; took apart boat ramp sign; repaired leaking urinal in men's restroom.
- Dewey Boster – Picked up trash around baseball area; picked up sign in driveway; put out fire and cleaned out paper.
- Dupont Lakes Park – Checked park for damage over holiday weekend.
- Dwight Hawkins Park – Checked park for damage over holiday weekend; removed graffiti from playground and restroom.
- Festival Park – Checked park for damage over holiday weekend.
- Firefighters Memorial Park – Repaired damaged gate/fence and trash can holder.
- Harris Saxon – Checked park for damage over holiday weekend; repaired door stop; removed graffiti from bathroom; painted over graffiti in both restrooms.
- Keysville Dog Park – Checked park for damage over holiday weekend.
- Lake Gleason Park – Checked park for damage over holiday weekend; box bladed the parking lot; replaced door handle.
- Manny Rodriguez Park – Checked park for damage over holiday weekend; re-attached sink in restroom.
- Skate Park – Checked park for damage over holiday weekend; replaced fence rails on poles; cleared debris from trail.
- Thornby Park – Installed new soap dispensers and paper towel holders in restrooms.
- Timber Ridge Park – Checked park for damage over holiday weekend; removed graffiti from restrooms.

- Tom Hoffman Park - Checked park for damage over holiday weekend; repaired drinking fountain; repainted restrooms (graffiti).
- Vann Park – Checked park for damage over holiday weekend; replaced soap dispensers.
- Veterans Memorial Park – Checked park for damage over holiday weekend; repaired sections of chain fence; removed old eye bolts and installed new ones; checked on kids damaging park (none).
- Wes Crile Park – Checked park for damage over holiday weekend.

Parks Maintenance – Miscellaneous

Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables, grilles, etc.); cleaning playgrounds and sidewalks.

- Cleaned inside the trailer and box bladed the parking lot.
- Re-attached windscreen around fence perimeter (used new technique).

City Hall, Fire Station, Sheriff's Department and Social Services Building Maintenance:

Weekly tasks include cleaning the Fire Station; inspecting Social Services building; vacuuming; emptying trash from DSC classrooms; emptying trash for different departments; spraying and pulling weeds from various areas, trimming bushes and trees, watering sod and new shrub; walking the grounds and picking up trash; sweeping sidewalk; setting up commission chambers for various meetings and resetting afterwards, vacuuming the chambers, replenishing restroom supplies throughout the entire building; cleaning restrooms; unclogging various toilets in restrooms on both floors; replacing light bulbs throughout the building, courtyard and walkway; cleaning front of building; replacing restroom fresheners and batteries; vacuuming Commission Chambers and hanging pictures (as requested) throughout City Hall.

- Escorted Schindler Elevator for repairs.
- Checked heat throughout City Hall.
- Escorted Goliath Pest Control around City Hall for quarterly spraying.
- Escorted Carpenter Fire protection for inspections at City Hall and Social Services Building.
- Signal box malfunctioned. Could not reset so called Signal 21.
- Sanitized drain and changed batteries in dispensers (2nd floor).

Sports Turf Maintenance:

- Normal routine maintenance at:
 - Dewey Boster Sports Complex.
 - Baseball and Pony League Fields.
 - Vann Park.
 - Dupont Lakes.
 - Wes Crile Park.
 - Repaired irrigation at Campbell Park – 2 heads and 5 misters.
 - Edged infield at Wes Crile.
 - Irrigation check at Wes Crile and Dupont Lakes.
- Sports Complex:
 - Sprayed Sports Complex with Triplex Micro, RX Supreme and Hydratain ES.
 - Top dressed football field #2.

- Grinded 6500D reels.
- Repaired 2 irrigation heads at Pony League.
- Repaired 3" irrigation line on field 7.

PLANNING & DEVELOPMENT SERVICES DEPARTMENT:

Executive Summary ~

The Planning and Development Services Department is starting 2011 with an efficient and streamlined department. Over six (6) years of backlogged filing has been organized and properly filed electronically, with obsolete hard copies destroyed. Current files are maintained and have been updated for completeness. Housing and Community Development files have to be retained for a period of up to seven years, depending on the type of funding source – five years for SHIP and seven years for CDBG and NSP.

Planning & Economic Development ~

The Planning Section met with developers of two separate outparcels for potential retail use. This was an opportunity to incorporate the City Commission's new directive and threshold limitations that raised the minimum square footage to 30,000 SF for retail uses. The concept was well-received and will be factored into the timing of their plan submittal. The developers were encouraged by the ability to submit a Final Site Plan and receive approval within 60 days by going straight to the City Commission after DRC.

The Department is pleased that the Business Development Administrator position has been accepted by Mr. Jerry Mayes. We look forward to working closely with Jerry in his efforts to bring business to Deltona and his location within the Department will facilitate daily interaction between the ability to development and developers. The Department has also been working closely with Team Volusia and the Volusia County Economic Development Department to build databases for business attraction/retention of prospects.

Housing & Community Development ~

The Housing & Community Development Section continues to complete repairs on SHIP homes and is anticipating completion of construction by the end of May, 2011. That will expend all remaining funds in the program. Also, the general contractors have provided an update to the completion of rehabilitation of the NSP 1 homes. This includes completion of 18 homes for sale of the purchased 53 units; or over 33% of the properties. With four of the units scheduled for Habitat for Humanity, which is on a longer schedule due to the use of volunteer labor, we anticipate the completion of rehabilitation of 49 units and resale by the end of the year. Within that period, we will be buying additional units through Program Income and through NSP 3. Overall, this will provide more than 65 units to the community for affordable housing and to reduce blight within neighborhoods. We will report on the first house under contract to sell next month.

PUBLIC WORKS: Covering 12/27/2010 to 12/31/2010

Traffic Operations ~ Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.

- **Signs:**
 - Removed garage/yard sale signs throughout the City.
 - Completed 8 sign repair work tickets throughout the City.
 - Replaced from stock (1) left curve ahead sign: 912 Humphrey Blvd.
 - Replaced from stock (1) right curve ahead sign: 1340 Humphrey Blvd; 1956 Montecito; 2400 Newmark.
 - Replaced from stock (1) end of school zone sign: Troy & E Normandy Blvd.
 - Replaced from stock (1) school speed limit 20 when flashing sign: Seagate & Eustace.
 - Fabricated & installed 4 sets of new street name signs.
 - Fabricated & installed (1) "30 mph" sign: Montecito & Timbercrest; 739 Cloverleaf Blvd; 911 Cloverleaf Blvd; Cloverleaf Blvd & Deltona Blvd; 1235 Elkcam Blvd; 1151 Tivoli; E Normandy Blvd & Tivoli; 2565 Eustace.
 - Fabricated & installed (1) "35 mph" sign: Matthew Ct & India Blvd; 2337 India Blvd; Prescott & India Blvd.
- **Thermoplastic Stripping:**
 - Installed white stop bar at Jena Dr & Enterprise Rd – 30'.
 - Installed piano keyed crosswalk at Jena Dr & Enterprise Rd – 205'.
- **Misc:** Removed trash from intersection at E Normandy Blvd & Norwood Dr.

Field Operations ~ Weekly tasks include evaluating work orders called in by residents.

- **Beautification:** Medians – Howland Blvd; Providence Blvd; Elkcam Blvd.
- **Concrete:** Sidewalks – 2161 Kendall Ct –5'x 4'; 2142 Kendall Ct –10'x 4'; 1219 Stillwater –12'x 5'; 1475 Renton –4'x 4' & 4'x 4'; 1921 Montecito –20'x 4'; 2085 Jasmine –5'x 4'; 2097 Jasmine –5'x 4'.
- **Clam Truck:**
 - Debris – 24.
 - Trimming – 51.
- **Drop Offs:** 1560 Laramore – repaired drop off.
- **Misc:**
 - 1361 Polk – repaired ruts.
 - Telford & Bladon - repaired ruts.
 - 2271 Fayson – removed dirt from road and reshape.

Fleet Maintenance Division ~

- **Vehicles:** PM – 1; Repairs – 5.
- **Equipment:** Repairs – 10.
- **Road Calls:** 2.
- **Parts Run/Vehicles Delivery:** 2.

Stormwater Division ~ Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.

- **Construction Crew:**
 - 281 S Fairbairn – put in 40' of 6" pipe; 1 basin; poured new driveway and resod.
 - 1198 Lyric – put in 160' of 18" sock pipe and 2 basins.
- **Drainage Rehabilitation Crew:** 360' of drainage rehabilitated.
- **Drainage Area Maintenance (Aebi Mowing):** 1.2 acres maintained.
- **System Cleaning (Vac Truck):** watered newly laid sod city wide.
- **Right of Way Mowing Crew:** assist with swale work on Randolph St; began work on pond 10.
- **Right of Way Litter Crew:** 321.75 Gallons of litter removed.
- **Misc:**
 - 1448 Edison Ter – cleaned pond; raked pond.
 - 1551 Antilles Ter – placed delineators.
 - 635 Malaga Av – placed delineators along road edge on Randolph.
 - 2010 Appian Ct – cut tree off shed.

UTILITIES: Customer Service

December 2010 / January 2011	27 Mon	28 Tue	29 Wed	30 Thu	31 Fri	1 Sat	2 Sun	Total
DW – Lockbox	1009	426	325	278	X	X	X	2038
Ebox	169	161	157	118	230	X	X	835
Call Center Calls	647	542	459	332	X	X	X	1980
Walk-ins/Drop Box	364	266	217	207	X	X	X	1054
On-line Payments	177	136	157	172	170	112	152	1076

Customers Disconnected for Non-Pay

December 2010	28 Tues	29 Wed	Total
Cycle	5 & 6	7	
Total on Disconnect List	117	76	193
Off in error/DW error			
Off in error/Munis error			
Misapplied Payment			

Construction Log & Service Orders

December 2010 and / January 2011	27 Mon	28 Tue	29 Wed	30 Thu	31 Fri	1 Sat	2 Sun	Total
Water Service	2							2
Meter Sets								
Reclaim Meters								
Fire Hydrant Installs								
Fire Hydrant Replacement	2							2
Fire Hydrant Repair								
Replace Meter Box	2	1		1				4
Locates Received	33	8	9	7	54			111
Locates Completed	20	18	14	6	0			58
Main Leaks		1						1
Service Leaks	6	6	5	4				21
Sewer Repairs			1					1
Sewer Blockage	2	2						4
KV2 Valves				2				2
Service Replacements				1				1
Meter Change Outs	3	3	3	14				23
Service Orders	54	134	113	108				409
Disconnects		117	76					193
Drainfield Leaks								
Meter Retirements	1							1